



## COUNTY COUNCIL OF BEAUFORT COUNTY

BEAUFORT COUNTY INSPECTION  
AND CODE ENFORCEMENT DEPARTMENT  
Multi Government Center X 100 Ribaut Road, Room 275  
P.O. Drawer 1228, Beaufort, SC 29901-1228  
Phone: (843) 255-2065 FAX: (843) 255-2079

May 24, 2010

Ashley Feaster, Executive Director  
Hilton Head Area Home Builders Association  
PO Box 22360  
Hilton Head Island, SC 29925

Dear Ashley:

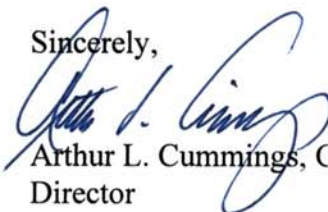
Per our discussion effective June 1, 2010 we will be relocating our staff from Bluffton to Beaufort. Due to the decline in construction activity and the Town of Bluffton starting their own inspection department, we decided to move the staff from Bluffton to Beaufort. This will allow us to utilize our manpower in a more efficient manner.

You expressed concern that Builders in Southern Beaufort County will have to drive to Beaufort to apply for permits and not be able to speak directly with the inspectors. We have made the following arrangements to address your concerns:

1. The Business License Department will occupy the office space vacated by the building codes department and will assist us by receiving applications for building permits and other paperwork. The courier or an inspector will pick up and deliver documents each day between offices. Once the applications have been processed, we will call applicants to let them know their permit has been returned to Bluffton for pick up.
2. Inspector(s) will be available each day in the Bluffton area to meet with contractors or answer questions.
3. Space will also be available in the Bluffton Center for meetings with builders or the public should the need arise.

I trust this arrangement assures you that we will continue to serve the citizens of the county in the most efficient and economical manner.

Sincerely,

  
Arthur L. Cummings, CBO, CFM  
Director

Cc: Bryan Hill, Deputy County Administrator  
William Winn, Division Head, Public Safety Division  
Edra Stephens, Director Business License